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Dear WCCC Adult Technical Training Students, Instructors, and Office Staff,

Covid-19 is a serious and highly contagious virus for which many do not have immunity. To date, there is no vaccine. Therefore, exercising extreme caution, practicing safety protocols, contact tracing, and isolating/quarantining are all essential to maximizing safety during this pandemic.

WCCC Adult Tech student and staff guidelines for 'return to campus' and definitions of Covid-19 related terms and concepts are as follows:

There are three categories of exposure in which WCCC considers Covid-19 protocol:

1. An individual diagnosed with Covid-19 either by a positive test result or by the diagnosis of a healthcare provider. WCCC considers these individuals as "positives" and that individual must isolate away from WCCC campus a minimum of 14 days. In addition to the minimum of a 14 day isolation from campus, these 'positive' individuals will not be permitted to return to campus until **all** of the following have been met depending on the type of diagnosis.
 - a. At least 10 days have passed since the specimen collection date for the positive Covid-19 test or from the date of diagnosis by a healthcare provider.
 - b. At least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reduction medications and improvement in respiratory symptoms
 - c. At least 10 days have passed since symptoms first appeared.
 - d. Proof of clearance:
 - i. For those who received a positive Covid-19 test: Two negative Covid-19 tests, with specimen collection periods at least 24 hours apart, are received by WCCC. If, due to a lack of sufficient testing kits in the clinic visited, a second negative Covid-19 test is not offered to the patient, a written statement from a healthcare provider must substantiate the unavailability of Covid-19 tests. In this case, the individual may return to campus with one negative test if at least 14 days have passed since the specimen collection date for the positive Covid-19 test.
 - ii. For those who were diagnosed with Covid-19 by a healthcare provider without a positive Covid-19 test, both a copy of the diagnosis notice and a second notice from the healthcare provider attesting the individual is clear to return from

isolation to work/school will be required. At least 14 days must separate the diagnosis date and returning to campus.

Please note:

- WCCC cannot subsidize the cost of Covid-19 testing or healthcare provider visits
 - All Covid-19 test results or diagnoses should be submitted via email as a PDF attachment to thuffman@thecareercenter.net
 - Communication regarding permission to return to campus:
Tony Huffman (740) 373-2766 x 2010
2. Contact of a positive: definition – an individual who is exposed to another individual who has been found to be positive for Covid-19. ‘Exposed to’ means either one or both parties being unmasked and being less than 6 feet from an individual for 10 minutes or more who has been found to be positive for Covid-19. In an abundance of caution, WCCC will maintain the right to consider any individual on campus a ‘contact of a positive’ as we perform campus contact tracing and look out for the best interest of staff and students. These ‘contact of a positive’ individuals will not be permitted to return to campus until **both (a and b) of the following**:
- a. They are quarantined away from campus for 14 days from the date of their last contact with the positive case. Be aware that sometimes that can go longer than 14 days and WCCC maintains the right to establish when the count begins. For example: a wife is confirmed positive. Her husband is now quarantined. If they continue to have contact (meaning they sleep in the same bed, share the same bathroom, and continue to be less than 6 feet from each other) the husband's 14 days does not start until the wife is released from isolation, which is at least 10 days from the date of specimen collection for the positive Covid-19 test.
 - b. The individual is symptom free and fever free for at least 72 hours prior to returning to campus.
3. Contact of a contact: definition – an individual who is exposed (one or both parties unmasked and less than six feet apart for 10 minutes or more) to a ‘contact of a positive.’ These individuals will not be quarantined away from campus at the request of WCCC **meaning you are still invited to come to campus/class**. However, they should self-monitor for symptoms and report to WCCC staff immediately if any symptoms develop.

Please reach out to me with questions or concerns.

Thank you, everyone, for your willingness to help us through these times.

Sincerely,

Tony Huffman, Ed.D.
Director, Adult Technical Training